



County of Greene, Missouri

Employment Vacancy Announcement

10/27/2015

Greene County Sheriff's Office-Jail Medical Division

Physician's Assistant OR Nurse Practitioner, PT

Part-time position

13-20 hours per week, some will be on-call hours

\$19.39 hourly

The Greene County Sheriff's Office, Jail Division-Medical Department is seeking a qualified individual for the position of Physician's Assistant or Nurse Practitioner to assist and perform under the supervision of the Medical Director.

Essential Duties and Responsibilities:

Examines and treats patients in the Greene County Justice Center according to a schedule provided by the Medical Supervisor as determined to meet the needs of the facility. Will be scheduled to work set times along side of the Responsible Health Authority (RHA). Will treat each patient independently and in collaboration with other health professionals. He or she will ensure proper illness and injury care and disease prevention, diagnosis treatment and recovery. Collaborates with the RHA, and Mental Health services to ensure that appropriate care is given to inmates with mental health disorders. Will refer patients to the Emergency Room of local hospitals or to specialty providers as needed. Assesses inmates returning from consultant visits or hospitalizations, may see new intakes, and assess patient's condition on an on-going basis. Identifies changes in their condition and takes appropriate action. Evaluates the effectiveness of interventions. Secures health history and records/documents findings of patient care activities on appropriate records. Completes written medical record documentation in an accurate, well-organized, legible and timely manner. Maintains patient's privacy and confidentiality. Performs medical care in a manner which demonstrates respect for a patient's dignity, personal preference, or culture. Performs related duties as required, but accepts only those medical assignments that are commensurate with his/her educational preparation, training, experience and licensure laws. These duties and responsibilities may be changed, expanded, reduced, or deleted to meet the business needs of the County.

Minimum Experience and Training Qualifications:

High School diploma or equivalent. Applicants must be 21 years of age. Requires graduation and license from an accredited School of Physician Assistant or Nurse Practitioner in the State of Missouri. Current valid Missouri Bureau of Narcotics and Dangerous Drugs (BNDD) and federal Drug Enforcement Agency (DEA) registration numbers if applicable. Two years medical clinical and treatment experience, or any combination of education and experience that provides equivalent knowledge, skills and abilities. A valid Missouri motor vehicle operator's license is required.

A complete description of the physical and mental abilities required to perform the essential functions of the position is available at the Greene County Human Resources Office.

Special Requirements:

All applicants are required to undergo aptitude testing, screening for the presence of illegal drugs, and a post-offer physical examination, criminal background and reference checks.

How to apply:

Interested individuals MUST submit a completed application to Human Resources, 940 N. Boonville Ave., Room 314, Springfield, MO 65802, or fax to 417.868.4811. Incomplete applications will not be given consideration. Position open until filled.

Greene County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities.